

**2017 Gogebic County Fair
Vendor Application/Contract**

August 24 - 27, 2017

Site# _____

Vendor Name: _____

Conditions of agreement are described below:

LEASE: This lease shall not become effective until Vendor Application Form, Fees, Certificate of Insurance are on file with the Gogebic County Fair Office

SITE ASSIGNMENTS may not be sublet or re-assigned; such spaces let under this contract shall remain under control of the Fair Board. The lessee agrees not to conduct any business in space other than that specifically assigned. Any violation of these rules shall forfeit this lease, and surrender all payments.

RESERVATION ACCEPTANCE: A packet of confirmation will be mailed out by July 21, 2017. If your reservation is not accepted for any reason we will inform you by letter, phone call or e-mail as soon as possible after receipt of your application and your check will be returned. Applications will be evaluated based upon past experience with the fair, booth type diversity or menu diversity, and appropriateness of booth. The Gogebic County Fair reserves the right to limit which items vendors may sell, therefore vendors must list all items they plan to offer in space at end of application.

BEFORE SETTING UP, all vendors must stop at the Fair Office on the Grounds to be given their site assignment, pay all fees & complete necessary paperwork.

SET UP: Vendors must set up Thursday between the hours of 8 am - Noon. Gogebic County Fair reserves the right to resell any spaces not occupied by this time - unless prior arrangements have been made. The Gogebic County Fair reserves the right to change location or locations specified in this contract upon their discretion.

Early arrivals/set-ups that use electricity will be charged an additional fee of: \$20 per day for non-county resident and \$15 per day for county resident, for each vendor site leading up to the Wednesday before the start of the fair.

DATES OF OPERATION: Vendors should be open during the core hours of 10 am to 10 pm on Thursday, Friday & Saturday. On Sunday from 10 am to 8 pm. **No Departures or take downs until after 8 pm on Sunday, those who leave early will forfeit their security deposit.** All concessions selling alcoholic beverages shall strictly adhere to an 11 pm closing time. The lessee shall remove his property from the fairgrounds by Monday by 12 noon CST after the close of the fair.

DELIVERY SCHEDULE: All deliveries to lessee shall be made in accordance to the following schedule:

Thursday—All Day Friday, Saturday, Sunday-- Before Noon

Vehicle traffic is not allowed on the concession midway after these hours, any later deliveries must be made on foot.

INSURANCE: The Vendor shall furnish a current certificate of General Liability Insurance not less than \$500,000 to the Gogebic County Fair.

ALL ITEMS sold, or given away, shall be listed on the application and approved by the Gogebic County Fair. The Fair Committee has the right to deny the display and/or sale of any items for any reason including, which in its judgment, are inappropriate.

VENDORS MUST PROVIDE their own equipment. The Gogebic County Fair does not furnish chairs, tables, staplers, decorating supplies, spotlights, extension cords, etc.

ADMISSION: EACH individual working in the vendor booth must have an admission pass. **Each vendor will receive ONLY two (2) complimentary admission passes. Additional passes can be purchased from the Fair Office.**

VENDORS MUST KEEP their areas neat. Each vendor selling food or drink shall furnish a garbage can and comply with all current Michigan State Health Laws. Garbage must be deposited in plastic garbage bags, sealed, and deposited in designated areas. Glass containers (i.e. bottles, cups) of any kind are strictly prohibited. All food and beverages must be dispensed in paper containers. Plastic soda/water bottles or Aluminum cans are also permissible. All concessions selling food or beverages agree to make all necessary alterations to comply with the current Michigan Food Law.

LIABILITY AND LOSS: The Gogebic County Fair assumes no liability for loss or damage to any property of the Vendor due to fire, tornado, weather conditions, theft, or other causes. The Gogebic County Fair Board shall not be responsible for any breach of the law by the lessee or his servants, and the lessee agrees not to bring any

suit for damages against the Gogebic County Fair Board for any injuries which may occur to himself or his employees; also to indemnify the Gogebic County Fair Board against any loss or damage resulting from negligence on the part of the lessee.

TERMINATION: This agreement may be terminated if violations of these terms occur. The Gogebic County Fair reserves the right to cancel this contract, if in its judgment, the business or exhibition carried on by the lessee, or the manner of conducting the same, is objectionable or not as represented at the time of making this contract; to have the property of the lessee removed from the Gogebic County Fairgrounds with all payments previously made under this contract being forfeited to the Gogebic County Fair; and the lessee agrees to leave the grounds at once. In case the Gogebic County Fair Board shall give notice to vacate the premises let under this contract, the lessee agrees to surrender possession on demand and waives all damages and claims on account of such evictions.

COMPENSATION AGREED UPON: The Vendor shall send payment in the amount of One Half of Total Contract Due to the Gogebic County Fair with this agreement, along with a separate check in the amount of \$100 which will be held as a security deposit and returned on Sunday at 8 pm at the close of the fair.

Total Contract Amount \$ _____
Amount Due by June 2nd (one half of total contract) \$ _____
Balance Remaining on Contract by Opening Day \$ _____
Separate Check in the amount of \$100 for Security Deposit Ck# _____

*By signing & returning this contract to you, I agree to abide by these and all other rules and regulations, written & unwritten set forth by the Gogebic County Fair Board. If you have any questions/concerns call Tina Romosz at the Fair Office at (906) 932-2700 July & August, or at MSU Extension (906) 663-4045 the rest of the year; or e-mail romoszt@anr.msu.edu

Name _____ Business Name _____
Signature _____
Address _____ City, State, Zip _____
Phone _____ Cell Phone _____
Email _____

Gogebic County Fair Board Official _____

Please return this to:
Gogebic County Fair
500 North Moore Street
Bessemer, MI 49911

Please enclose the following:

- Signed Application Form (Green Colored Sheet)**
- Separate \$100 Check to be held as a Security Deposit Check # _____**
- Down payment Amount \$ _____ Check # _____**
- Copy of Liability Insurance Certificate**
- Signed Indemnification Page (Yellow Colored Sheet)**
- Additional Season Passes Needed # ___ @ \$30 each = \$ _____**

*****Please list the items that you will be selling or having on display:**
